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President Brady called the meeting to order at 5:00 p.m. followed by the Invocation, given by Mr. Waddington and the Pledge of Allegiance.

The Clerk called the roll and the following Commissioners responded: Steve Poggiali, Dave Waddington, Blake Harris, Mike Meinzer, Wes Poole, Dennis Murray, and Dick Brady 7.

City staff present: Eric Wobser - City Manager, Cody Browning – IT Manager, Don Rumbutis - IT Technician, Brendan Heil – Law Director, Jonathan Holody - Development Director, Jared Oliver – Police Chief, Mario D’Amico – Fire Chief, Aaron Klein – Public Works Director, John Orzech – Asst. City Manager, Nicole Grohe – Community Development Program Administrator, Tom Horsman – Communication Manager, and Cathy Myers - Commission Clerk.

Upon motion of Mr. Poggiali and a second by Mr. Waddington, the commission voted to approve the minutes of the August 22 regular meeting and suspend the formal reading. President Brady declared the motion passed.

#### **AUDIENCE PARTICIPATION**

None.

#### **PROCLAMATION: Mr. Waddington to Susan Weber Zeier, PACT ACT**

WHEREAS, Susan Weber Zeier was recently instrumental in the passing into law The SFC Heath Robinson Honoring Our PACT ACT bill that will provide over three million sick and dying veterans who have illnesses related to toxic burn pit exposures with benefits. Susan and her daughter Danielle Robinson and granddaughter Brielle were present for the bill signed into law by President Biden, August 10<sup>th</sup>, 2022. The bill was named after her late son-in-law and Danielle’s late husband and Brielle’s father, Heath. Their years of efforts at awareness and advocacy of this issue in Heath’s memory exemplifies the devotion and tenacity of their dedication to our soldiers and veterans. Susan has remained at the forefront of this effort in memory of her late son-in-law.

WHEREAS, Susan along with hundreds of veterans and allies made history by staging the longest, sit-in/protest ever on the steps and lawn of the United States Capitol for a total of 6 days, professing not to leave until the Senate passed the PACT ACT, significant historical legislation for millions of military families.

WHEREAS, Susan volunteers as an Ohio Advocate for Burnpits360 Veterans Organization and is the director of state advocates for the organization, working tirelessly for those affected by toxic burn pit exposure.

WHEREAS, Susan was born and raised in Sandusky and a 1975 Sandusky High School graduate.

WHEREAS, Susan was the first female Skilled Trades worker at New Departure-Hyatt in 1978 after scoring the highest ever in history on the apprentice test.

WHEREAS, Susan has volunteered over ten years to foster and train Service Dogs from the ACAD (Ability Center Assistance Dogs) in Toledo for people with disabilities. She takes dogs all over town for training and to Sandusky High School sporting events.

WHEREAS, Susan has been an active participant in the Sandusky Art Walk making, selling, and donating her pottery and proceeds to various non-profit organizations.

WHEREAS, today our city recognizes you for the passion you have shown to stay the course in this struggle to pass the PACT ACT. There must have been dozens of times when you could have given up and turned around, you did neither. You pressed on. Your resolve will make life easier for thousands of veterans who have been exposed to toxins from burn pits.

NOW THEREFORE, I, Dave Waddington, Commissioner, City of Sandusky, Ohio, do proclaim recognition to **“SUSAN WEBER ZEIER”** for her accomplishments in Sandusky and in Washington D.C. and urge those who know her to thank her for her accomplishments and success in her future endeavors. Dated this 12<sup>th</sup> day of September 2022.

Comment:

Susan Zeier commented that her burn pits activism began after Congresswoman Marcy Kaptur’s veteran aide advised me to compartmentalize her anger and turn it into fight mode and go out there and do something about it. So, she did. Never was it her intention to get recognition for herself. It was always to shine a light on the fact that America was refusing to care for our war heroes who returned safely from the battlefields only to be left alone to fight the toxic war that followed them home. She stated she would not have been successful if not for the support so many here in Sandusky. She has many to thank for their part in her journey. Her husband has helped her and stood by her side all through this. Early on Commissioner Dennis Murray put her in contact with someone at Senator Sherrod Brown’s office, who immediately got the ball rolling for her. Many thanks to Sandusky High School teacher, Lonnie Jensen, who enlisted the help of her students who gathered several hundred signatures on letters she was collecting to send to the Chairman of the Senate Veterans Affairs Committee, who was requesting a hearing on burn pits back in 2017. Thank you to the Center For Peace Through Understanding for always having her back and providing a forum for her to speak on her efforts and urge others to take action. Thank you to her friends and even strangers who helped collect signatures, made calls, or sent messages to members of Congress, for votes for various bills. Together 1700 letters were sent requesting a hearing and nine months after receiving those letters that hearing was granted. Because of everyone’s efforts, sick and dying war veterans are automatically eligible for VA medical and healthcare, disability and other benefits starting August 10 when the Sgt. First Class Heath Robinson PACT ACT when signed into law by President Biden. She admits there were moments when she felt she was wasting her time, and that the obstacles were too difficult to overcome. It was in those moments that she reminded herself of the Benjamin Franklin quote “Justice will never be served until those who are unaffected are as outraged as those who are.” They needed more people to feel their outrage and despair, and her burn pits family taught her that if they cannot withstand the storm, they must become the storm. And that is what we did. It included camping out on the Capital steps for six days, withstanding 95-degree heat and several thunderstorms. They were determined to stay until the Senate passed the PACT ACT, and it worked. Having today proclaimed as her day is an honor for her of which she is immensely proud. But please know that today is very bittersweet, because if not for the needless suffering and deaths of thousands of our brave men and women who willingly went off to war in America’s name, this proclamation would not exist. Therefore, she wishes to dedicate “Susan Weber Zeier Day” to her late son-in-law Heath Robinson and every one of his brothers and sisters who lost their lives or are still battling burn pit illnesses. Thank you.

Mr. Murray added that she made him and all Sanduskian's proud, her championship is unrivaled. He has seen many advocates and many people pursuing legislation and he has never seen anyone do it with the effectiveness and the grace that she did. It was an honorable cause, and she did it righteously. He warned his colleges that today is a joyous occasion, bittersweet he understands. We are celebrating her accomplishments. But if we see Ms. Zeier at that podium again, do whatever she asks.

**PRESENTATION: Sandusky Bay Pathway & The Landing Update, Michelle Johnson, EDG**

Michelle stated the contracts for the Sandusky Bay Pathway (west) and The Landing (east) are split into two contracts. The good news is they were recently informed that Sandusky received 7.59 million of RAISE dollars from the Biden administration, which means they need to divide The Landing project into two projects as well. All parcels have given easements except for one to date that they are working on. They currently have no timelines for this construction, but they are hearing it will be pushed back with federal processes involved. They are actively working to get a timeline, but they are not anticipating that the projects will be completed at the same

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time. Most likely the portion paid from local funding will be completed first. The west portion of the project is in permitting and detail design and in partial construction. With an additional grant the portion at Water Street will be funded through ODOT and will start construction in 2023. They are currently working with the westside from Venice Road through to Monroe Street with businesses and the willingness to coordinate on the process has been outstanding. They are trying to work on the two railroad crossings to be sure they are as safe as possible for this project.

Comment:

Mr. Murray inquired knowing that we have no idea to date from State and Federal when they would give the contracts but asked what Michelle thought would be her best guess. Michelle stated she thought it would be two to three years. If they combine the documents, they are so far ahead with what they need to do but the added contracts will be far behind. They are hoping to start construction with local contract third quarter of 2023, and work through the winter months as being mandated by wetlands permits, which would escalate the construction. Mr. Murray commented it was the most exciting project to be associated with involving carving a pathway on the shoreline of a two-hundred-year-old city.

Mr. Poggiali inquired if there was a deadline on the RAISE grant money when it had to be spent. Michelle stated it was nine or fifteen years. What takes the bulk of the time can often be the paperwork and permits.

Mr. Poole inquired with the 7.59 mil in grants and 1.2 mil set aside, how much will those monies cover of the project? Mr. Klein stated that the monies should cover the portion that was allocated to the east side to connect to what is existing currently on Cedar Point drive. Mr. Brady stated that when they first started this project, they understood it would take ten to fifteen years. So, two to five years seems incredibly short to him right now. Mr. Poole stated with the grant monies playing a huge part of this project – he is on board now. Mr. Poole asked if on the railroad crossings if they could do the double-crossing guards to eliminate the train horns. Michelle said they are working on that as well.

### **CURRENT BUSINESS**

Upon motion of Mr. Murray and a second by Mr. Waddington, the commission voted to accept all communications. President Brady declared this motion passed. President Brady asked if anyone wished to move any item from the Consent Agenda, none heard.

### **CONSENT AGENDA ITEMS**

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#### **ITEM A – Submitted by Cathy Myers, Commission Clerk**

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##### **LIQUOR PERMIT TRANSFER FOR SANDUSKY FOOD & WINE**

**Budgetary Information:** There is no budgetary impact for this item.

**Notice to Legislative Authority for a Transfer of Ownership of C1, C2, D6 Licenses from Neema M Patel and Diptiben K Patel, to: Neema Mitesh Patel, located at 303 Fremont Avenue.**

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#### **ITEM B – Submitted by James Stacey, Transit Administrator**

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##### **CONTRACT FOR TRANSPORTATION SERVICES WITH SERVING OUR SENIORS**

**Budgetary Information:** STS will receive a monthly flat rate of \$17,620 from SOS for the length of the proposed contract to provide transportation services to existing Serving Our Seniors clients. This money collected will be used to offset the capital planning and operating expenses through the Ohio Department of Transportation (ODOT).

**ORDINANCE NO. 22-175:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into an agreement for transportation services between the City of Sandusky and Serving Our Seniors (SOS) for the period of October 1, 2022, through September 30, 2023; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

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#### **ITEM C – Submitted by James Stacey, Transit Administrator**

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##### **VEHICLE LEASE AGREEMENT WITH SERVING OUR SENIORS**

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**Budgetary Information:** There is no additional cost associated with this legislation. It is intended to cooperatively plan for the future of transit services in Sandusky, Erie County political subdivisions and Local Agencies.

**ORDINANCE NO. 22-176:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into a lease with Serving Our Seniors (SOS) for the purpose of leasing six (6) transit vehicles for the use by the Sandusky Transit System for the period of October 1, 2022, through September 30, 2023; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

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**ITEM D – Submitted by Michelle Reeder, Finance Director**

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**2023 TAX BUDGET**

**Budgetary Information:** The City is required to accept the tax rates as determined by the Erie County Budget Commission before October 1, 2022. This approval establishes funding for 2023.

**RESOLUTION NO. 047-22R:** It is requested a resolution be passed accepting the amounts and rates as determined by the Erie County Budget Commission for fiscal year commencing on January 1, 2023; authorizing the necessary tax levies and certifying them to the County Auditor; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the City Charter.

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**ITEM E – Submitted by Michelle Reeder, Finance Director**

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**2022 APPROPRIATION AMENDMENT #4**

**Budgetary Information:** Appropriation amendments are required to update the 2022 budget. Amendments included for these funds:

- General Fund
- Transit Fund
- Park & Recreation Fund
- Federal Grants Fund
- Urban Renewal Bond
- Bond Retirement Fund
- Special Assessments Non-City
- Sewer Fund
- Capital Projects Fund

**ORDINANCE NO. 22-177:** It is requested an ordinance be passed adopting Amendment No. 4 to Ordinance No. 22-004 passed by this City Commission on January 10, 2022, making general appropriations for the fiscal year 2022; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the City Charter.

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**ITEM F – Submitted by Michelle Reeder, Finance Director**

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**SUBMERGED LAND LEASE PAYMENT FOR SANDUSKY SAILING CLUB**

**Budgetary Information:** This submerged land lease is payable by the City of Sandusky as the lease holder. The Sandusky Sailing Club will reimburse the City for the cost of the lease pursuant to their Lease agreement with the City. ODNR does not allow a sub-lease holder to make a Submerged Land Lease payment on the City's behalf.

**ORDINANCE NO. 22-178:** It is requested an ordinance be passed authorizing and directing the City Manager to make payment to the Ohio Department of Natural Resources (ODNR), Office of Coastal Management for rental payment on Submerged Lands Lease file No. SUB-0530-ER for the period of September 1, 2022, through August 31, 2023; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

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**ITEM G – Submitted by Nicole Grohe, CDBG Program Administrator**

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**CDBG SUBRECIPIENT AGREEMENT WITH CARE AND SHARE MY CHOICE BOX PROGRAM**

**Budgetary Information:** The City of Sandusky will award Care and Share Inc. of Erie County a total of \$5,327.60 for the My Choice Box Program for CDBG CV Program Year FY2020. This award shall be paid with CDBG grant monies and there will be no impact on the General Fund.

**ORDINANCE NO. 22-179:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into a subrecipient agreement with Care and Share Inc. of Erie County to assist with the My Choice Box Program and to expend an amount not to exceed \$5,327.60 from the FY2020 Community Development Block Grant (CDBG-CV) Funds; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

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**ITEM H – Submitted by Nicole Grohe, CDBG Program Administrator**

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**CDBG SUBRECIPIENT AGREEMENT WITH FATHER’S HEART FAMILY CHURCH FOOD PANTRY PROGRAM**

**Budgetary Information:** The City of Sandusky will award Father’s Heart Family Church a total of \$8,223 for the Food Pantry Program for CDBG CV Program Year FY2020. This award shall be paid with CDBG grant monies and there will be no impact on the General Fund.

**ORDINANCE NO. 22-180:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into a subrecipient agreement with the Father’s Heart Family Church to assist with supplying food for their Food Pantry Program and to expend an amount not to exceed \$8,223.00 from the FY2020 Community Development Block Grant (CDBG-CV) Funds; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

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**ITEM I – Submitted by Nicole Grohe, CDBG Program Administrator****CDBG SUBRECIPIENT AGREEMENT WITH FATHER’S HEART FAMILY CHURCH AFTER SCHOOL PROGRAM**

**Budgetary Information:** The City of Sandusky will award Father’s Heart Family Church a total of \$10,000 for the Youth Food Pantry Program for CDBG CV Program Year FY2020. This award shall be paid with CDBG grant monies and there will be no impact on the General Fund.

**ORDINANCE NO. 22-181:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into a subrecipient agreement with the Father’s Heart Family Church to assist with supplying food for their Youth After School Care Program and to expend an amount not to exceed \$10,000.00 from the FY2020 Community Development Block Grant (CDBG-CV) Funds; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

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**ITEM J – Submitted by Mario D’Amico, Fire Chief****APPROVAL FOR FIRE DISPOSAL OF METAL LOCKERS**

**Budgetary Information:** Funds received from the sale of the seven (7) metal lockers will be placed into the EMS Fund.

**ORDINANCE NO. 22-182:** It is requested an ordinance be passed authorizing and directing the City Manager to dispose of seven (7) metal lockers as having become unnecessary and unfit for City use pursuant to Section 25 of the City Charter; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

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**ITEM K – Submitted by Mario D’Amico, Fire Chief****AGREEMENT WITH STRYKER SALES FOR ANNUAL MAINTENANCE**

**Budgetary Information:** The payment for the annual maintenance agreement is \$14,841.43 which will be paid from the 2023 EMS Fund in the year 2023.

**ORDINANCE NO. 22-183:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into an agreement with Stryker Sales, LLC, of Chicago, Illinois, for the service and maintenance of Stryker equipment in the Fire Department; authorizing and directing payment to Stryker Sales, LLC, of Chicago, Illinois, for the service and maintenance of Stryker equipment in the calendar year 2023; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

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**ITEM L – Submitted by Jared Oliver, Police Chief****9-1-1 MAINTENANCE AGREEMENT PAYMENT**

**Budgetary Information:** The total amount of this expenditure is \$16,311.75. The cost will be paid with funds from the Police Department’s 2022 Operating budget in the amount of \$8,155.88 and from the EMS Fund in the amount of \$8,155.87.

**ORDINANCE NO. 22-184:** It is requested an ordinance be passed authorizing payment for replacement and maintenance costs for calendar year 2023 pursuant to the 9-1-1 Agreement between the City of Sandusky and Erie County; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

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**ITEM M – Submitted by Jane Cullen, Assistant City Engineer****EASEMENT FOR COLUMBIA GAS**

**Budgetary Information:** Columbia Gas of Ohio, Inc. will be responsible for recording fees associated with filing the Easement at the Erie County Recorder’s office. There will be no impact on the City’s budget to approve these easements.

**ORDINANCE NO. 22-185:** It is requested an ordinance be passed approving an agreement granting a permanent easement to Columbia Gas of Ohio, Inc., on real property for the purpose of replacing, reconnecting, and maintaining a gas line on Parcel No. 56-64013.000 located on Monroe Street; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

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**ITEM N – Submitted by Aaron Klein, Public Works Director**

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**APPROVAL FOR U. S. DEPARTMENT OF TRANSPORTATION SAFE STREETS & ROADS GRANT**

**Budgetary Information:** City staff is requesting grant funding of \$160,000 with a city match of \$40,000 that would be budgeted from capital projects funds for the applicable year.

**RESOLUTION NO. 048-22R:** It is requested a resolution be passed authorizing the filing of a grant application with the U.S. Department of Transportation for financial assistance through the Safe Streets and Roads For All (SS4A) Grant Program for the development of a City-Wide Mobility Action Plan; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the City Charter. **Upon motion by Mr. Murray and a second by Mr. Meinzer, the commission voted to pass these ordinances and resolutions under suspension of the rules and in full accordance with Section 14 of the City Charter. Roll call on the motion: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray, and Mr. Brady 7. Roll call on the ordinances, resolutions, and liquor permit transfer: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray, and Mr. Brady 7. President Brady declared this motion passed.**

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**REGULAR AGENDA ITEMS**

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**ITEM 1 – Submitted by Nicole Grohe, CDBG Program Administrator**

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**LEASE AGREEMENT WITH ERIE COUNTY HEALTH DEPARTMENT**

**Budgetary Information:** The City will recoup its acquisition costs during the term of the lease. Since COVID Community Development Block Grant funds will be used to acquire the property, the lease payments will constitute CDBG Program Income, and therefore, must be reused for future community development activities.

**ORDINANCE NO. 22-186:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into a lease agreement with the Erie County Health Department for real property located at 3201 W. Monroe Street and identified as Parcel No. 59-01180.000; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter. **Upon motion by Mr. Waddington and a second by Mr. Poggiali, the commission voted to pass this ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter.**

Discussion:

Mr. Meinzer asked if it was too late in the process to ask the Health Department if we could build the bike path on the waterfront, because they stated it was impossible because they had to accept big equipment deliveries in the back.

**Roll call on the motion: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray, and Mr. Brady-abstain 6. Roll call on the ordinance: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Poole-nay, Mr. Murray, and Mr. Brady-abstain 5. President Brady declared this motion passed.**

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**ITEM 2 – Submitted by Nicole Grohe, CDBG Program Administrator**

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**PERMISSION TO BID CDBG FY21 DEMOLITION PROJECT #4**

**Budgetary Information:** The total estimated cost for this project including advertising and miscellaneous expenses is anticipated to exceed \$10,000. After receipt and review of bids, staff will present to City Commission a recommendation to enter into a contract with the firm that provided the lowest and best bid for the demolition. The costs for the demolition and asbestos abatement will be paid with FY 21 Community Development Block Grant funds. All costs related to the demolition and asbestos abatement of the properties will be charged to the owners and assessed to the property.

**RESOLUTION NO. 049-22R:** It is requested a resolution be passed declaring the necessity for the City to proceed with the proposed CDBG FY21 Demolition Project #4; directing the City Manager to advertise for and receive bids in relation thereto; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the City Charter. **Upon motion by Mr. Meinzer and a second by Mr. Poggiali, the commission voted to pass this resolution under suspension of the rules and in full accordance with Section 14 of the City Charter.**

**Roll call on the motion: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray, and Mr. Brady 7. Roll call on the resolution: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray, and Mr. Brady 7. President Brady declared this motion passed.**



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**ITEM 3 – Submitted by Josh Snyder, Public Works Engineer****PERMISSION TO RE-BID PERKINS AVENUE WATERLINE REPLACEMENT & STREET RESURFACING PROJECT**

**Budgetary Information:** The revised engineer's estimate for the construction costs is \$5,257,777.18, including contingencies, which is estimated to be split between the following:

Fund	Amount
OPWC - grant	\$ 325,000.00
OPWC - loan (0%)	\$ 145,049.00
OWDA - loan (Water)	\$ 3,306,757.71
OWDA - loan (Sewer/STO)	\$ 534,334.87
Issue 8	\$ 946,635.60

**TOTAL: \$ 5,257,777.18**

**RESOLUTION NO. 050-22R:** It is requested a resolution be passed repealing Resolution No. 041-22R and declaring the necessity for the City to proceed with the proposed Perkins Avenue Waterline and Resurfacing Project; approving the revised specifications and engineer's estimate of cost thereof; directing the City Manager to advertise for and receive bids in relation thereto; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the City Charter. **Upon motion by Mr. Harris and a second by Mr. Poggiali, the commission voted to pass this resolution under suspension of the rules and in full accordance with Section 14 of the City Charter.**

Discussion:

Mr. Murray asked if the engineer's estimate had changed, is that why the cost has gone up? Mr. Klein stated yes, the estimate has gone around 1 million. It has made us look at the Warren Street project and make sure we get these numbers first and then get the estimate on Warren Street.

**Roll call on the motion: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray, and Mr. Brady 7. Roll call on the resolution: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray, and Mr. Brady 7. President Brady declared this motion passed.**

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**ITEM 4 – Submitted by Aaron Klein, Public Works Director****PERMISSION TO AWARD THE SANDUSKY JUSTICE CENTER PROJECT**

**Budgetary Information:** The total base bid plus alternates 2 and 3 shall not exceed \$10,623,800.00 with 40% (\$4,249,520) attributed to the Sandusky Municipal Court and 60% (\$6,374,280) attributed to the Sandusky Police Department. Staff anticipates issuing debt for this project with debt service payments being paid from Capital Projects and General Bond Retirement funds.

**ORDINANCE NO. 22-187:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into a contract with Mosser Construction, Inc., of Fremont, Ohio, for the Sandusky Justice Center Project; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter. **Upon motion by Mr. Waddington and a second by Mr. Poggiali, the commission voted to pass this ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter.**

Discussion:

Mr. Waddington stated he was thrilled that this project bid came in a lot lower than expected. Indications were that it was going to cost thirteen to fourteen million. He is incredibly happy with this outcome. Mr. Murray thanked Mr. Klein for stewarding this process for so long, a project that started five years ago. Mr. Meinzer asked if the bid included furnishings. Mr. Klein stated that an alternate was \$150,000 contingency allowance will be used for safety and environmental issues and an additional \$375,000 allowance to replace furnishings as needed. The contract on furnishings will brought back to commission once those decisions are made. Mr. Brady asked Ms. Reeder to explain the cost summary of this project. The total costs are projected at a little under eleven million. Municipal Court will fund 40% (4.4 million) of those costs, 60% (6.6 million) for the City to fund. We have already allocated two million upfront for this project. If we finance 9 million at a 4.3 interest rate at twenty-five years gives us an annual debt payment of \$595,000. That would be broken down into \$250,000 annually from Safety Funds from the Admissions Parking Tax, \$135,000 annually from Municipal Court Funds, then the City's Debt Fund would cover \$210,000. Our Debt payments in 2014 was 1.7 million annually, in 2027 we have none of that debt payments

left of that obligation. In 2021 we paid off 1.2 million in debt. In 2023-2024 we pay off the Library debt and it drops drastically, in 2026 we pay off the Fire Station. We are in a great position looking forward to new projects to finance. We plan to bring legislation to authorize payment for the Justice Center at the next Commission Meeting on September 26. Mr. Murray inquired if the 11 million was all-inclusive. Mr. Murray also inquired if at the next meeting they would be securing bond funding or looking at short term notes if that would be more financially prudent hoping rates will decline in the next year. Ms. Reeder stated that Mr. Klein has included all the items that we are aware of to date. The Finance Committee is meeting this coming Friday to discuss the best avenue moving forward with this project. Mr. Poole asked when we would start paying for the Justice Center, and projections of future debt like purchasing the City Building in the future. Ms. Reeder stated we are paying down 3.1 million. At this point she does not see our various purpose notes going into a long-term debt paying scenario. Yes, we have the option to purchase City Hall, right now estimated at 2.9 million, and that is a conversation we are having now on Capital Projects for the future. He would like to keep these numbers in the forefront as we add to our debt ratio so that we do not get back to the point we used to be in of laying people off and such. Mr. Murray stated he understood Mr. Poole's concern but wanted to state that the City's financial picture is vastly different than it was in 2014. We have far more reserves and revenues, and far less debt than we had at that time. He feels it is perfectly appropriate for a city our size to be doing the projects we are and to ask future generations to contribute to the debt for the good decisions that have been made for the City's behalf in going forward. It was at the May or June meeting of the Finance Committee that a financial expert came in and takes a look at our debt status compared to state limits. He stated we were so far below that. Mr. Brady stated that it was a testament to being good stewards of the finances looking at the debt reduction we are paying off and what we have accomplished. He thanked his fellow commissioners in helping in these accomplishments. Mr. Wobser thanked Mr. Klein, Mr. Orzech, and Ms. Reeder for what they brought to this process, helping to raise revenue while reducing the debt ratio, and making room for more worthy projects going into the future. We can look forward to approximately five million investments annually from our revenues we currently have in place.

**Roll call on the motion: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray, and Mr. Brady 7. Roll call on the ordinance: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray, and Mr. Brady 7. President Brady declared this motion passed.**

### **CITY MANAGER'S REPORT**

#### **DONATIONS**

- The Sons of Amvets Post #17 recently held an all you can eat perch dinner event in support of the Police Department. They donated the proceeds from the event totaling \$2,800. Thank you very much for the donation. We really appreciate the support.  
**Mr. Meinzer made motion, seconded by Mr. Poggiali to accept this donation. President Brady declared this motion passed.**
- Thank you to Ann & John Arnold of Dockside Accommodations for a \$100 donation to the greenhouse. **Mr. Waddington made motion, seconded by Mr. Murray to accept this donation. President Brady declared this motion passed.**
- Sandusky Recreation was the recipient of a donation of one pool table, two ping pong tables and two football tables for use by youth and adults at the Mills School facility. One of the ping tables was donated by Ryan Whaley and one of the foosball tables was donated by Audra Seiler Rooker. The remaining pool table, ping pong table and foosball table were donated through a Facebook birthday fundraiser and a discounted sale at Downing Billiards, compliments of Carolyn Nath. **Mr. Meinzer made motion, seconded by Mr. Poggiali to accept this donation. President Brady declared this motion passed.**

### **NEW & OLD BUSINESS**

#### **FINANCE**

- The Finance Committee will meet on Friday, September 16 at 8am in the Commission



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Chambers.

- The City has applied for a grant to help purchase and place Automated External Defibrillators (AED's) at City facilities. We would like to have a motion to approve this grant application, as we have applied for this grant through AEDgrant.com on an emergency basis to have AEDs installed as soon as possible. **Mr. Meinzer made motion, seconded by Mr. Poggiali to approve this grant application. Roll call on the motion: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray, and Mr. Brady 7. President Brady declared this motion passed.**

**PUBLIC WORKS**

- The Army Corps of Engineers plans to begin dredging operations of the Moseley Channel the week of September 19. It will be a 24/7 operation just as in years past, however, instead of open lake disposal, the dredging's will be pumped into the recently created wetlands for dewatering.
- An inspection that is completed every few years revealed that the 60-foot domed cover of the Dystor unit at the wastewater treatment plant needs to be replaced. This is due to a small tear in the membrane. This unit, which stores gases generated from the sludge digestion process, was originally installed as part of the Phase II plant expansion project in 2010. I would like to ask for a motion for the emergency replacement of this cover, not to exceed \$570,000. **Mr. Poggiali made motion, seconded by Mr. Harris to approve this emergency replacement repair.**

Comment:

Mr. Klein apologized that he was bringing this to Commission through the Manager's Report. He did not get the actual not to exceed cost until about two hours before this meeting. He had a conversation with the vendor of this membrane, and they said it is about a 90 -120 day minimum delivery from the date it is ordered. It is a piece of equipment that has to be specifically designed and constructed just for our system. It is a dual membrane system overtop one of our digesters that collects the methane off-gassing and stores it. They noticed a tear in the outer membrane during inspection. We have no idea what caused this tear. Fortunately, the lower membrane is still intact. If there is a problem with the lower one, then we could lose the membrane altogether. It could dislodge from the tank from the pressure built-up inside and just blow off somewhere. We certainly do not want that to happen. Our goal is to move forward with replacing this membrane as soon as possible. The membranes have a 12-15 year life expectancy. We are right at the lower limit of 12 years. This was something we were looking to possibly replace in the next four to five years, unfortunately this timeline has been sped up due to unforeseen circumstances. President Brady commented that Mr. Klein and his staff cannot predict an emergency repair. Mr. Murray stated that he recalls that when the membrane was installed, we had a significant reduction in odors from the Wastewater Treatment Plant. Which significantly contributes to the quality of life to the neighborhood around that facility. He feels this is a particularly important fixture to replace. Mr. Meinzer stated he thought that we use the collected methane to run the generators. Mr. Klein stated that was correct, that 80-90% was used for this purpose which dramatically lowers the purchase of outside electricity to run those generators. **Roll call on the motion: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray, and Mr. Brady 7.**

- The City advertised for design services of for the Sheldon's Marsh Improvements project but received no qualification packets. Staff is continuing to reach out to qualified engineering firms to get feedback.
- Meigs St. Paving on the West side has begun, and work will "flip" to the East side the week of September 12.

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- Daly's parking lot has new light poles being installed by City forces. We have had the concrete work awarded to Smith Paving, that work could happen as soon as this fall or as late as next spring. Following the concrete work will be asphalt surfacing of the entire lot.
- As of this morning, all three splash pads have been shut down for the season.
- Fall Clean-Up will take place at Oakland Cemetery on October 3. ALL decorative items throughout the cemetery will be removed and disposed of regardless of their perceived value. Please remove anything you wish to keep prior to October 3. A single decorative item that meets regular guidelines will be permitted per space from October to Mid-April. For questions, please contact the cemetery office at 419.627.5842.
- Residents are reminded that there are two fall clean-up opportunities available:
  - City-wide Cleanup drop-off day has been scheduled for Saturday, September 24 and Yard Waste Drop-Off Days are scheduled for Saturday, October 8 and Sunday, October 9.

**OLD BUSINESS**

None.

**NEW BUSINESS**

Mr. Poggiali added that at the next Commission Meeting we will be recognizing community members who have been active in volunteerism in our community at 4pm at the Washington Park Gazebo. He wanted to thank all commissioners and staff that participated in the Commissioner's Walk prior to this meeting on Third Street today.

President Brady asked for a motion to set a Public Hearing for the September 26<sup>th</sup> meeting for the CDBG 2021 Comprehensive Performance Evaluation Report. **Mr. Harris made motion, seconded by Mr. Poggiali to set this Public Hearing. Roll call on the motion: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray, and Mr. Brady 7.**

President Brady wanted to thank Lange Trust for the concert series that they provided to our community, as well as Auto Group and Mickey Mart as well for the concerts they provide.

Mr. Poole asked with the good news about our debt situation, that staff continue to look for projects going forward, specifically those that improve the quality of life in the neighborhoods for our residents. The alleys, the sidewalks, the tree trimming that needs to be done. We are doing a yeoman's job with the staff that we have; it would be good to see us accelerate the timeframe it takes to get the City back up to where we would like it to be. He would like to see a lot more money spent on these services.

Mr. Waddington added when he met with Mr. Wobser a week ago, he told him about a Coffee with Commissioners we had where a couple elderly residents asked if grant money would be available for those that want to stay in their homes, maybe replacing doors, windows, something that would help them out. Mr. Wobser said he would look into it.

**AUDIENCE PARTICIPATION**

None.

**ADJOURNMENT**

**Upon motion of Mr. Murray, the Commission voted to adjourn at 6:15 p.m. President Brady declared the meeting adjourned.**

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Cathleen A. Myers  
Commission Clerk



Richard R. Brady  
President of the City Commission